

Wiri Oil Services Limited

Self-Pick-Up

Customers

Guidelines for becoming
a Self-Pick-Up Customer
loading wholesale fuels
from WOSL operated
terminals.



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Our Terminals

Wiri Oil Services Limited (WOSL) operates onshore liquid transport fuel storage facilities located at 149 Roscommon Road, Wiri, Auckland and Mair Road, Marsden Point, Ruakaka on behalf of four major oil company shareholders (BP 28%, Z Energy 2015 16%, Z Energy 28%, and Mobil 28%).


The Wiri Terminal is the termination point of the Refinery to Auckland Pipeline down which is pumped liquid transport fuels from the Refining New Zealand (RNZ) operated Marsden Point Oil Refinery near Whangarei. The fuel handled and stored at Wiri includes premium / regular gasoline, aviation jet fuel and diesel.


Wiri Terminal is designated by WorkSafe as an upper tier major hazard facility.


The Marsden Point Terminal is situated adjacent to RNZ. The fuel handled and stored at Marsden Pt. Terminal includes premium/regular gasoline, and diesel.

Marsden Pt. Terminal is designated by WorkSafe as a lower tier major hazard facility.

What is the purpose of this guide?

 Terminal access is conditional upon meeting corporate, environmental, health, and safety requirements set by WOSL. This includes driver training and vehicle suitability.

 Communicate Health and Safety requirements that must be met prior to being approved to entering the terminals.

 Communicate the key steps and anticipated time frames for you to be accredited to load from our terminals.

Key Steps

1. Initial enquiry
2. Becoming a wholesale customer of a Fuel Supplier
3. Arranging Terminal access
4. Product ordering

Initial Enquiry

Any operator wishing to load wholesale fuels from WOSL operated terminals must make an enquiry with a Fuel Supplier and have an appropriate trading account with them. To become a wholesale fuels customer please contact any of the following Fuel Suppliers:

BP	Call 0800 800 027 or Email GNZLCommercialFuels@bp.com
Mobil	Call 0800 880 361 or visit https://www.mobil.co.nz/en-nz/wholesale-fuels/terminal-gate
Z Energy	Call 0800 936 374
Z Energy 2015	Call 0800 936 374


Become a Wholesale Customer

The Fuel Supplier will guide you through their process to become a wholesale customer of theirs.

Terminal Access

You must always comply with requirements including statutory, corporate & WOSL Health, Safety, Security, and Environment obligations. This includes adhering to all requirements for driver inductions, training and certification, and for all vehicle certification and accreditation.

Company approval:




 When the Fuel Supplier confirms to WOSL that you are a wholesale customer of theirs, we will arrange a Health, Safety, Security and Environment audit with you. The audit will typically be at your premises and will take 2 – 3 hours plus a post-assessment period. Topics include but not limited to:

- HSE Policy Management
- Workplace HSE Training
- Worker Fitness to Work
- HSE Participation
- Hazard and Risk Management
- Management of Change
- Emergency Procedures
- Insurance; evidence that you have a current general public liability insurance policy of not less than NZD \$10 million



Vehicle approval:

-  Tankers must comply with the Worksafe Flammable Liquids Road Tank Wagons Code of Practice.
-  Tankers must have a current industry Safe Load Pass (SLP) clearly displayed on the vehicle in order to enter our terminals. For assistance with obtaining a SLP contact:
 - MFI Engineering Auckland 09 263 8371 or 021 465 794
 - MFI Engineering BoP 07 574 3915 or 021 659 132
-  Vehicles will be randomly audited by WOSL's HSE team to ensure ongoing compliance to our requirements.


Driver approval:

-  Drivers must be inducted before proceeding to the next step. The initial induction is on site with subsequent online refreshers on an annual basis. Site induction covers our minimum standards plus actions or things that would not meet our health and safety requirements. These include restrictions on ignition sources such as no smoking or vaping, no matches, lighters, phones or other non-approved devices. Being under the influence of drugs or alcohol at the terminal is not permitted. Everyone is required to operate safely and responsibly, act ethically and respect people and property.
 - Inductions at Wiri Terminal are Tuesdays 09:00. Please email info@wosl.co.nz to book.
 - Inductions at Marsden Pt Terminal have no set day. Please call 09 432 8482 to book.
-  You must confirm you have conducted pre-employment checks on drivers, including validation of driver's licence, heavy vehicle driving capability, criminal conviction history checks, medical and drug and alcohol checks. Evidence of such will be sought during the WOSL HSE audit.
-  Once inducted, drivers require buddy training and assessment in how to load, have knowledge of hazardous and dangerous goods and understand the Terminal's specific safety and loading procedures; allow a minimum of 4 weeks training for a new driver. If you don't have any certified terminal trainers, you will need to liaise with a current approved haulier to secure their training services.
 - To book a load assessment please call our Duty Controller on 09 279 7501 to book.

Approval status:

-  We will confirm to the Fuel Supplier when you have satisfied our requirements.
-  Should your organisation, vehicle(s) or driver(s) be declined access to our terminals at any stage, we will notify the Fuel Supplier who is required to submit a report to the Commerce Commission.

Fuel Ordering:

-  Liaise with your Fuel Supplier to place an order and confirm to them that all WOSL requirements have been met.



Further Information

The information provided in this guide will be reviewed and revised as required.



WIRI OIL SERVICES LTD

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www.wosl.co.nz

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For further enquiries please email us at info@wosl.co.nz



Information about the Fuel Industry Bill: <http://disclosure.legislation.govt.nz/bill/government/2020/301/>